

## INTRODUCTION

### Scope

*Standing Orders* is a reference book of the current policies and procedures that have been published in In Orders and Commissioner's Orders (In Orders was renamed Commissioner's Orders on 1 January 2011).

### Relationship with In Orders and Commissioner's Orders

*Standing Orders* is compiled from In Orders and Commissioner's Orders. Each piece of information in this book has a reference to the original In Orders or Commissioner's Orders item.

Amendments to the text are noted in the reference to In Orders or Commissioner's Orders. Amendments have generally been made to update titles, names, addresses and telephone numbers; to delete obsolete information; and to improve the readability of the text without changing the intent of the subject matter. If the subject matter needs to be changed, a new Commissioner's Order must be published.

### Comments

Comments on the style and format of this publication, and any suggestions for improvements to the index, should be sent to the Manager Information Coordination at Head Office, 227 Elizabeth Street, Sydney, telephone (02) 9265 2971.

Comments on the policies and procedures in this book should be directed to the officer responsible for the subject.

### Distribution

Standing Orders is available on the Intranet.

Anne Pickles  
Manager Information Coordination

